

F2(317)/Estt./ABGH/RKS/2016-17/Pt. File/ 5896

Dated: 08/08/23

MINUTES OF MEETING

A General Body Meeting (GBM) of Rogi Kalyan Samiti (RKS) of Acharyashree Bhikshu Govt Hospital was held on 01.08.2023 in the Conference Room of ABGH at 12.30 PM. The meeting was chaired by Chairman RKS Shri Shiv Charan Goel, Hon'ble MLA (Moti Nagar). It was attended by Member Secretary, RKS; Treasurer, RKS; Representative of CDMO(West); Representative of MCD; all HODs and Counsellor of Ward-89 & 90.

Member Secretary welcomed all members of GBM and meeting was started on concurrence of Chairman. Following points were discussed in details:

1. Nomination of Non-official Members – The matter regarding Nomination of Non-official Members for another two years discussed in the meeting. Chair already sent the name of Non-official Members to DHS, CDMO and Member Secretary. Its approval from Mission Director is still awaited.

(Action – Chairman, RKS)

2. Census of previous 3(three) months – Census of previous 3 months discussed in detail and Chair appreciated Hospital authority for increasing census and requested to continue the effort for better patient care.

(Action – M.S., DMS(ED), HOO & all HODs)

3. Mission 2023 – The matter also discussed in detail and Member Secretary apprised GBM regarding Mission 2023 targets and requested all the concerned Nodal Officers to complete their target within a stipulated time without fail.

(Action – PWD(Civil/Electrical), P.O., I/C SNCU & HOD(Anaes.))

4. Availability of Medicines – Almost all(97%) medicines are available for dispensing to patients (3% left over medicines have proper substitute). Chair requested Member Secretary to maintain the availability of medicines.

(Action – P.O., I/C Surgical & Medicine Store)

5. Proposed Expenditure

All proposed expenditures are discussed in GBM but it need to be passed through the Executive Committee as tenure of non-official members expired on 24/02/2023 and new non-official Members not nominated till date. Proposed Expenditure is as under:

- a) Payments of Histopathology bill of National MRI, CT Scan & Diagnostic Centre for Rs.14,884/- for the month of April-2023.
- b) Payments of Family Planning Helpline Mobile bill for Rs.705/- for the month of January, 2023 to March, 2023.

6. PWD Maintenance – All PWD related matter discussed with Engineers of PWD Department and they have given the timeline as follows:

- a) **Handicap Friendly Toilet** construction is under process and it will be completed by 15th September, 2023.

(Action – PWD(Civil))

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- b) **Frequent breakdown of Air-conditioning** of the hospital discussed in detail. Chair shows his displeasure regarding frequent breakdown of Air-conditioners and directed PWD(Electrical) to take immediate necessary steps for its repair in larger public interest of patient care services.

PWD(Electrical) promised that all the complaints related to air-conditioning will be solved by **10th August, 2023.**

(Action – PWD(Electrical))

- c) **Change of rusted water pipeline** and renovation of toilet already started and it will be completed by 15th September, 2023.

(Action – PWD(Civil))

- d) **Installation of Second lift** – The work of installation of Second lift is completed and hospital authority awaited for handover of the same.

(Action – PWD(Electrical))

- e) **Change Lamp post** to be replaced by 10th August, 2023.

(Action – PWD(Electrical))

7. PWD Project – Under construction New Building Block (MCH Block) discussed in detail in the GBM and PWD Civil Project, PWD Electrical Project and Contractor given date of completion by 31st August, 2023. But pace of construction is very slow. Chair instructed to increase the pace of work for timely completion of the project in larger public interest. During discussion, Chair instructed PWD Project for floor-wise inspection. PWD (Civil/Electrical) Project agreed for the same and date fixed for the inspection of 6th & 7th Floor on 10th August, 2023. Chair also directed PWD(Project) to give exact date of completion/handover in writing to the hospital within a week. During discussion, following agenda discussed in detail:

- ❖ **Car Parking** – The matter of parking slot was discussed in detail. After discussion, it was decided that one more row may be installed in the Lawn area without damaging Green belt (follow all the rules of NGT). Stake Parking was also planned in the Pharmacy area, near BMW room, near Service Block Room, near transformer room but all these construction will create a lot of problem to the visiting patients and attendants. It will be also hamper ancillary services and BMW services of hospital. PWD Project also directed to give aesthetic look to outer side of Stake parking.

All the Members unanimously decided that parking slot may be increased upto 3 or 4 layer so that more vehicles may be accommodated and requested PWD(Civil & Electrical) Project and Architect to work accordingly.

(Action – PWD(Civil/Electrical) Project & Architect)

- ❖ **STP** – Connection of STP discussed in detail and PWD Project promised that it will be connected within a week.

(Action – PWD(Civil/Electrical) Project)

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- ❖ **Cover up of cut out** - The matter was discussed in detail and Chair instructed PWD Project to cover the cut out of slab (present on ground floor) for better utilization of the basement and Ground Floor.
- ❖ **LED Display at the roof top** - Chair instructed PWD (Project) to display name of the hospital in multiple languages alongwith upto date AQI and major facilities/services available in the hospital.

It is for necessary compliance.

(Action - PWD(Civil/Electrical) Project)

Meeting ended with vote of thanks to chair.

Renu Manchanda

(DR. RENU MANCHANDA)

MEDICAL SUPERINTENDENT/MEMBER SECY. (RKS)

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Copy to: -

- 1) Hon'ble MLA Moti Nagar, Chairman, RKS, 73/14, Jaidev Park, Near East Punjabi Bagh, New Delhi-110026.
- 2) District Magistrate(Revenue), District West, Vice Chairman (RKS), Plot No.03, Shivaji Place, Raja Garden, Delhi-110027.
- 3) DSHM, 6th Floor, A&B Wing, Vikas Bhawan-2, Near Metcalf House, Civil Lines, Delhi - 110054.
- 4) Deputy Commissioner (MCD), Karol Bagh Zone/his nominee, Official Member, North Delhi Municipal Corporation, Anand Parbat, Near Khalsa College, New Delhi-110005.
- 5) DCP (West), Police Station, Rajouri Garden, New Delhi-110015.
- 6) CDMO (West), 2nd Floor, A 4/A Block, S.S. Mota Singh Marg, Janak Puri, New Delhi-110058.
- 7) Chief Administrative Medical Officer, Karol Bagh Zone, NDMC, 1st Floor, M&CW Center Building, 15/16, SH Behind MCD Gym, New Moti Nagar, Delhi-110015.
- 8) PS to Medical Superintendent, ABH Hospital, Moti Nagar, New Delhi-15.
- 9) All concerned Officers/Officials
- 10) PWD Civil.
- 11) PWD Electrical.
- 12) CT Branch.
- 13) PWD Horticulture.
- 14) Guard file.

Renu Manchanda

(DR. RENU MANCHANDA)

MEDICAL SUPERINTENDENT/ MEMBER SECY. (RKS)