

F2(317)/Estt./ABGH/RKS/2016-17/Pt. File/8187-8201

Dated: 06/11/23

MINUTES OF MEETING

A General Body Meeting (GBM) of Rogi Kalyan Samiti (RKS) of Acharyashree Bhikshu Govt Hospital was held on 31.10.2023 in the Conference Room of ABGH at 12.00 Noon. The meeting was chaired by Chairman RKS Shri Shiv Charan Goel, Hon'ble MLA (Moti Nagar); Representative of Vice Chairman(RKS) - SDM (Patel Nagar). It was attended by Member Secretary(RKS); Treasurer (RKS); Representative of MCD; all HODs and Counsellor of Ward-89 & 90.

Member Secretary welcomed all members of GBM and meeting was started on concurrence of Chairman. Following points were discussed in details:

1. Nomination of Non-official Members – The matter regarding Nomination of Non-official Members for another two years discussed in the meeting. Chair already sent the name of Non-official Members to DHS, CDMO and Member Secretary. Its approval from Mission Director is still awaited.
(Action – Chairman, RKS)

2. Census of previous 3(three) months – Census of previous 3 months discussed in detail and Chair appreciated Hospital authority for increasing census and requested to continue the effort for better patient care.
(Action – M.S., DMS(ED), HOO & all HODs)

3. Mission 2023 – The matter also discussed in detail and Member Secretary apprised GBM regarding Mission 2023 targets and requested all the concerned Nodal Officers to complete their target within a stipulated time without fail.
(Action – PWD(Civil/Electrical), P.O., I/C SNCU & HOD(Anaes.))

4. Availability of Medicines – Almost all(97%) medicines are available for dispensing to patients (3% left over medicines have proper substitute). Chair requested Member Secretary to maintain the availability of medicines.
(Action – P.O., I/C Surgical & Medicine Store)

5. Proposed Expenditure -- All proposed expenditures are discussed in GBM but it need to be passed through the Executive Committee as tenure of non-official members expired on 24/02/2023 and approval of non-official Members not received till date.

a) Payments of C/S of OTs, SNCU, EOT bills of National MRI, CT Scan & Diagnostic Centre for Rs.14,147/- for the month of April-2023.

6. PWD Maintenance – All PWD related matter discussed with Engineers of PWD Department. Chair instructed PWD Officers/Officials to execute the maintenance work in time bound manner in larger public interest.

[Action – PWD (Civil/Electrical)/Project]

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7. Handover of the Lift - The matter was discussed in detail and Chair instructed PWD (Electrical) Wing to hand over the newly installed lift to the hospital authority for its proper utilization and better care of senior citizens/physically handicapped/disabled patients.

[Action – PWD(Electrical)]

8. Change Lamp post -- to be replaced in time bound manner.

[Action – PWD (Electrical)]

9. Installation of Patient Waiting Chairs (Airport Chairs) – Concern regarding installation of patient waiting chairs was raised by SDM (Patel Nagar) and the matter was discussed in detail. After discussions, it was decided that 40 more Airport Chairs needed for patients in patient areas of different OPDs.

[Action – PWD(Civil/Project)]

10. PWD Project – Under construction New Building Block (MCH Block) discussed in detail in the GBM and PWD Civil Project, PWD Electrical Project and Contractor given date of completion by 30th November, 2023. But pace of construction is very slow. Chair expressed their strong displeasure regarding delaying the completion of the project and instructed to increase the pace of work for timely completion of the project in larger public interest. During discussion, Chair instructed PWD Project for floor-wise inspection. Chair also directed PWD (Project) to give exact date of completion/handover in writing to the hospital within a week. During discussion, following agenda discussed in detail:

❖ **Car Parking** – The matter of parking slot was discussed in detail. PWD (Electrical) was directed to assess the size of installed car parking, as many verbal complaints have been received from many officers/officials of the hospital regarding size of the parking slot. Chair instructed PWD (Electrical) that parking slot must be in accordance with the global standards. PWD (Electrical) Project was also instructed to make necessary arrangement for weather proofing of the installation of double storey car parking.

[Action – PWD(Electrical/Project)]

❖ **Cover up of cut out** – The matter was discussed in detail and Chair instructed PWD Project to cover the cut out of slab (present on ground floor) for better utilization of the basement and Ground Floor.

(Action – PWD(Civil/Electrical) Project)

❖ **LED Display at the roof top** – Chair instructed PWD (Project) to display name of the hospital in multiple languages alongwith upto date AQI and major facilities/services available in the hospital.

[Action – PWD (Civil/Electrical)/Project]

❖ Approval for lunch and appreciation of Outsourced workers and other hospital staff concurred by the GBM for their good work during the Kayakalp and NQAS assessment. GBM also concurred for official lunch to these outsourced workers and other hospital staff from the NQAS funds.

[Action – Nodal Officer (NQAS)/I/c CT]

Meeting ended with vote of thanks to chair.

Renu Manchanda

(DR. RENU MANCHANDA)

MEDICAL SUPERINTENDENT/MEMBER SECY. (RKS)

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Copy to: -

- 1) Hon'ble MLA Moti Nagar, Chairman, RKS, 73/14, Jaidev Park, Near East Punjabi Bagh, New Delhi-110026.
- 2) District Magistrate (Revenue), District West, Vice Chairman (RKS), Plot No.03, Shivaji Place, Raja Garden, Delhi-110027.
- 3) O/o The Sub-Divisional Magistrate, Patel Nagar, GNCT of Delhi. (Email : patelsdm@nic.in)
- 4) DSHM, 6th Floor, A&B Wing, Vikas Bhawan-2, Near Metcalf House, Civil Lines, Delhi - 110054.
- 5) Deputy Commissioner (MCD), Karol Bagh Zone/his nominee, Official Member, North Delhi Municipal Corporation, Anand Parbat, Near Khalsa College, New Delhi-110005.
- 6) DCP (West), Police Station, Rajouri Garden, New Delhi-110015.
- 7) CDMO (West), 2nd Floor, A 4/A Block, S.S. Mota Singh Marg, Janak Puri, New Delhi-110058.
- 8) Chief Administrative Medical Officer, Karol Bagh Zone, NDMC, Ist Floor, M&CW Center Building, 15/16, SH Behind MCD Gym, New Moti Nagar, Delhi-110015.
- 9) Nodal Officer (NQAS) ABGH, Moti Nagar, New Delhi
- 10) PS to Medical Superintendent, ABH Hospital, Moti Nagar, New Delhi-15.
- 11) All concerned Officers/Officials
- 12) PWD Civil.
- 13) PWD Electrical.
- 14) CT Branch.
- 15) PWD Horticulture.
- 16) Guard file.

Renu Manchanda

(DR. RENU MANCHANDA)

MEDICAL SUPERINTENDENT/ MEMBER SECY. (RKS)