

Updated on 14/05/25

**OFFICE OF THE MEDICAL SUPERINTENDENT
ACHARYASHREE BHIKSHU GOVERNMENT
HOSPITALMOTI NAGAR, NEW DELHI – 110015.
MANUAL - 8**

Particulars of Organization, functions and duties

(Section 4(1)(b)(i))

The details of different Committees, which are constituted in ABGH is as under:

1. Bio-Medical Waste Management Committee:

1.	Dr. Uma K., Medical Superintendent	Chairperson
2.	Dr. B. B. Prasad, MS(MCH)/I/C PWD	Member
3.	Dr. Puja Mehta, HOD(Skin)/Nodal Officer(BMW)	Member Secretary
4.	Dr. Vineet Banga, HOD(Pathology)	Infection Control Officer
5.	Dr. Harsh Gupta, HOD Peads	Member
6.	Dr. Sushma Sinha, HOD(O&G)	Member
7.	Dr. Roopan Ram Meena, HOD(Ortho)	Member
8.	Dr. Anju Gupta, HOD(Surgery)	Member
9.	Dr. Jyoti Shukla, HOD(Eye)	Member
10.	Dr. N.Uma, HOD Medicine	Member
11.	Dr. Hirdesh Kumar, I/C(Emergency)	Member
12.	Dr. Sanjeev Tuteja, Purchase officer	Member
13.	Dr. Renuka Walia, Nodal Officer (Quality)	Member
14.	Dr. Sanjeev Tuteja, I/C(Surgical Store)	Member
15.	Smt. Renu Rani Guru, A.N.S	Member
16.	All Senior Nursing Officer Incharges	Member
17.	Mrs. Kusum Lata, Sr. Nursing Officer(Infection Control& BMW)	Member
18.	Mrs. Renu Lakra, Sanitary Inspector	Member
19.	J.E. (Civil)	Member
20.	J.E. (Electrical)	Member
21.	Supervisor Housekeeping & BMW Handler	Member

2. Infection Control Committee :

1.	Dr. Uma K., Medical Superintendent	Chairperson
2.	Dr. B. B. Prasad, MS(MCH)/I/C PWD	Member
3.	Dr. Vineet Banga, HOD(Pathology)	Infection Control Officer
4.	Dr. Disha Aggarwal, Medical Officer, I/C (Medicine Store)	Member Secretary
5.	Dr. Sushma Sinha, HOD(O&G)	Member
6.	Dr. Roopan Ram Meena, HOD(Ortho)	Member
7.	Dr. Anju Gupta, HOD(Surgery)	Member
8.	Dr. Jyoti Shukla, HOD(Eye)	Member

9.	Dr. Maya Singh, HOD(ENT)	Member
10.	Dr. Puja Mehta, Nodal Officer (BMW)	Member
11.	Dr. Irshad Hussain, I/C (Surgical Store)	Member
12.	Dr. Renuka Walia, Nodal Officer(Quality)	Member
13.	Smt. Renu Rani Guru, A.N.S	Member
14.	Mrs. Kusum Lata, Sr. Nursing Officer(Infection Control& BMW)	Member
15.	Mrs. Seema Sharma, Sr. Nursing Officer(Main OT)	Member
16.	Mrs. Surinder Kaur, Nursing Officer(Emergency OT)	Member
17.	Nursing Officer (Eye/ENT/Surgery & Minor OT)	Member
18.	Mrs. Deepti Khurana, Dietician	Member
19.	J.E. (Civil)	Member
20.	J.E. (Electrical)	Member
21.	Supervisor Housekeeping	Member

3. Hospital Quality/Safety Committee:

1.	Dr. Uma K., Medical Superintendent	Chairperson
2.	Dr. B.B. Prasad, Medical Supdt.(MCH)	Member Secretary
3.	Dr. Renuka Walia, Nodal Officer(Quality)	Quality Nodal Officer
4.	Dr. Sushma Sinha, HOD(O&G)	Member
5.	Dr. Sanjeev Tuteja, Specialist(Anaesthesia)/Purchase Officer	Member
6.	Dr. Vineet Banga, HOD(Pathology)	Member
7.	Dr. Hirdesh Kumar, DMS(ED))	Member
8.	Dr. Anju Gupta, HOD(Surgery)	Member
9.	Dr. N. Uma, HOD(Medicine)	Member
10.	Dr. Harsh Gupta, Sr. Specialist Paeds	Member
11.	Dr. Mamta Yadav, I/C (Pharmacy)	Member
12.	Sh. Rajesh Kumar, MRO	Member
13.	Smt. Kusum Lata, Sr. Nursing Officer, Infection Control & Quality	Member
14.	Smt. Bindu Peter, Sr. Nursing Officer	Member
15.	Smt. Renu Lakra, Nursing Officer	Member

4. Committee for reviewing Maternal death:

1.	Dr. Uma K., Medical Superintendent	Chairperson
2.	Dr. Sushma Sinha, HOD(O&G)	Member Secretary
3.	Dr. Mamta Yadav, SMO	Member
4.	Dr. Suchita Bahl, Medical Officer	Member
5.	Dr. Sanjeev Tuteja, Specialist(Anaes.)	Member
6.	Dr. Vineet Banga, HOD(Pathology)	Member
7.	Dr. N. Uma, HOD(Medicine)	Member
8.	Smt. Renu Rani Guru, ANS	Member
9.	Smt. Seema Chopra, Sr.N.O. I/c Maternity Ward	Member

5. Committee for reviewing Newborn death:

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|---|--------------------|
| 1. Dr. Uma K., M.S. | : Chairperson |
| 2. Dr. Harsh Gupta, HOD(Paeds) | : Member Secretary |
| 3. Dr. Sushma Sinha, HOD(O&G) | : Member |
| 4. Dr. Sanjeev Tuteja, Specialist | : Member |
| 5. Smt. Renu Rani Guru, ANS | : Member |
| 6. Smt. Sunita Yadav, Sr. Nursing officer I/C(SNCU) | : Member |

6. Drug & Therapeutic Committee :

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| 1) Dr. Uma K., M.S. | : Chairperson |
| 2) Dr. B.B.Prasad, MS(MCH)/HOO | : Member |
| 3) Dr. N. Uma, HOD(Medicine) | : Member |
| 4) Dr. Anju Gupta, HOD(Surgery) | : Member |
| 5) Dr. Sushma Sinha, HOD(O&G) | : Member |
| 6) Dr. Roopan Ram Meena, HOD(Ortho) | : Member |
| 7) Dr. Harsh Gupta, HOD(Paeds) | : Member |
| 8) Dr. Jyoti Shukla, HOD(Eye) | : Member |
| 9) Dr. Maya Singh, HOD(ENT) | : Member |
| 10) Dr. Hirdesh Kumar, DMS(ED) | : Member |
| 11) Dr. Ritu Arora, HOD(Anaesthesia) | : Member |
| 12) Dr. Vineet Banga, HOD(Pathology) | : Member |
| 13) Dr. Prabhat Kumar, M.O. I/C E.O.T. | : Member |
| 14) Dr. Renuka Walia, Nodal Officer Quality | : Member |
| 15) Dr. Mamta Yadav, SMO/Incharge Pharmacy | : Member |
| 16) Dr. Disha Aggarwal, M.O./Incharge Med. Store | : Member Secretary |
| 17) Shri Ashwani Kumar, Pharmacist | : Member |
| 18) Shri Pramod K. Thote, Pharmacist | : Member |

7. Committee for reviewing Newborn death :

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|---|--------------------|
| 1. Dr. Uma K., Medical Supdt. | : Chairperson |
| 2. Dr. Harsh Gupta, HOD(Paeds) | : Member Secretary |
| 3. Dr. Sushma Sinha, HOD(O&G) | : Member |
| 4. Dr. Sanjeev Tuteja, Specialist | : Member |
| 5. Smt. Renu Rani Guru, ANS | : Member |
| 6. Smt. Sunita Yadav, Sr. Nursing officer I/C(SNCU) | : Member |

8. Death Audit Committee:

1.	Dr. Rashmi Gandhi, CMO(SAG)	Chairperson
2.	Dr. Prabhat Kumar, MO (ED)	Member
3.	Sh. Rajesh Kumar, MRO	Member

9. Medical Audit Committee :

1.	Dr. N. Uma, HOD (Medicine)	Chairperson
2.	Dr. Rashmi Gandhi, CMO (SAG)	Member

3.	Dr. Biswajit Das, CMO (NFSG)	Member
4.	Dr. Mamta Yadav, MO	Member
5.	Sh. Rajesh Kumar, MRO	Member

10. Committee for MACP Scheme :

1. Dr. B.B. Prasad, MS(MCH)
2. Smt. Renu Rani Guru, ANS
3. Smt. Seema Saluja, A.O.
4. Shri Gaurav Rajora, S.O.

11. Mosquito Abatement Committee :

1. Dr. Biswajit Das, Nodal Officer(VBD)
2. Mrs. Kusum Lata, Senior Nursing Officer(VBD)
3. JE PWD(Civil)
4. JE PWD(Electrical)
5. JE (Horticulture)
6. Shri Mintu, Supervisor (Housekeeping)

12. Committee for Public Grievance Cell :

S.No.	Name of the Officer/Official	Designated
1.	Dr. Jitendra Bahl, Sr. Specialist (Paeds)	Chairperson
2.	Dr. Hirdesh Kumar, I/C(Casualty)	Member
3.	Dr. Puja Mehta, Incharge (OPD)	Member
4.	Mrs. Renu Rani Guru, ANS	Member
5.	Sh. Gaurav Rajora, SO	Member

13. Repair & Maintenance Committee :

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| 1. Dr. Puja Mehta | Member |
| 2. Dr. Prabhat | Member |
| 3. Head of the Department/nominated Specialist by the HOD of the concerned department | Member |
| 4. Accounts Officer | Member |

14. Medicine Store Inspection Committee for inspection and verification of medicines:

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| 1. Dr. N. Uma, HOD (Medicine) | - Member |
| 2. Dr. Harsh Gupta, HOD(Paeds) | - Member |
| 3. Dr. Biswajit Das, CMO(NFSG) | - Member |

15. **Surgical Store Inspection Committee** for inspection and verification of surgical items :

1. Dr. Hirdesh Kumar, DMS(ED)
2. Dr. Anuradha Khanna, Specialist (O&G)
3. Dr. Puja Mehta, HOD(Dermatology)
4. Dr. Neha Jain, Medical Officer (O&G)
5. Smt. Renu Rani Guru, ANS

16. **Purchase Committee** :

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|-----------------------------------|---|----------|
| 1. Dr. Sushma Sinha, HOD(O&G) | : | Chairman |
| 2. Dr. Hirdesh Kumar, DMS(ED)/SMO | : | Member |
| 3. Dr. Ritu Arora, HOD(Anaes.) | : | Member |
| 4. A.O. | : | Member |
| 5. Shri Gaurav Rajora, S.O. | : | Member |