## ACHARYASHREE BHIKSHU GOVT. HOSPITAL GOVT. OF NCT OF DELHI MOTI NAGAR, NEW DELHI-110015

## Updated on 01.05.2024

## **WORK ALLOCATION**

NAME & DESIGNATION	WORK ASSIGNED
Dr. Kulbhushan Goyal, MS	Chairperson: Outreach Programme Committee
	Chairperson : Hospital Quality Committee
	Chairperson : BMWM Committee
	Chairperson : Media Cell
Dr. B.B. Prasad, CMO(NFSG)/	MCH Services
MS(MCH)/HOO	<ul> <li>Nodal Officer, PWD(Civil),(Electrical),(Horticulture)</li> </ul>
	<ul> <li>Treasurer(RKS)</li> </ul>
	<ul> <li>Project Officer (New Block)</li> </ul>
	<ul> <li>Nodal Officer (Poly Clinic)</li> </ul>
	<ul> <li>Nodal Officer (PGMS – 1031)</li> </ul>
	<ul> <li>Nodal Officer (Media Cell)</li> </ul>
	Chief Coordinator (Kayakalp, NABH, NQAS, DNB/Quality
	Team)
	<ul> <li>Project Director, Madipur Hospital</li> </ul>
	Chairperson : Incident Reporting Committee
	Chairperson : Risk/Incident Management Committee
	Chairperson : JR/SR appointment
	Member : BMWM Committee
Dr. Rashmi Gandhi, SAG	<ul> <li>Chairperson, Medical Audit</li> </ul>
	<ul> <li>Chairperson : Academic Committee</li> <li>Chairperson : Academic Committee</li> </ul>
	Chairperson : Sexual Harassment of Women at Workplace
	Committee
	Member : Risk/Incident Management Committee
Dr. Diwakar,	<ul> <li>Public Information Officer (RTI)</li> </ul>
CMO, SAG/	<ul> <li>Overall supervision of CT Branch</li> </ul>
DMS(A)/HOO	Member : Sexual Harassment of Women at Workplace
	Committee
	<ul> <li>Nodal Officer, DGEHS</li> </ul>
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Dr. Prabhat Kumar, Medical	<ul> <li>Nodal Officer, Transgender persons &amp; PwD(Persons with disability)</li> <li>Nodal Officer, Transgender persons &amp; the person of the person of</li></ul>
Dr. Prabhat Kumar, Medical Officer	<ul> <li>Nodal Officer : Disaster Management</li> </ul>
	<ul> <li>Nodal Officer : Disaster Management</li> <li>Special Grievance Officer (PwD)</li> </ul>
	<ul> <li>Nodal Officer : Disaster Management</li> </ul>

Dr. Anju Gupta, Sr.Spl.(Surgery)	<ul> <li>HOD(Surgery)</li> <li>I/C Cancer Control Programme</li> <li>Member Secretary : O.T Management Committee</li> <li>Member, Hospital Infection Control Committee</li> <li>Member, Purchase Committee</li> <li>Member : Incident Reporting Committee</li> <li>Member : Risk/Incident Management Committee</li> <li>Chairperson : Supply Inspection/Verification Committee</li> <li>Member: Hospital Quality Committee</li> <li>Member : BMWM Committee</li> <li>Nodal Officer : NSU/District Residency Scheme-RML</li> </ul>
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Dr. N. Uma, Sr.Specialist (Medicine)	<ul> <li>H.O.D. (Medicine)</li> <li>Nodal Officer (COVID-19)</li> <li>Member, District Malaria Surveillance Committee</li> <li>Incharge Ward - II</li> <li>Member, Purchase Committee</li> <li>Member : Risk/Incident Management Committee</li> <li>Chairperson : Supply Inspection/Verification Committee</li> <li>Member : BMWM Committee</li> <li>I/C (IEC Campaign on COVID appropriate behavior)</li> </ul>
Dr. Sushma Sinha, Sr. Specialist(O&G)	<ul> <li>HOD(Obs. &amp; Gynae)</li> <li>Incharge, RCH</li> <li>Incharge, Labour Room</li> <li>Member : Risk/Incident Management Committee</li> <li>Chairperson : Purchase Committee</li> <li>Member: Hospital Quality Committee</li> <li>Member : BMWM Committee</li> <li>Member : Standard Operative Procedure for ED</li> <li>Nodal Officer : LAQSHYA</li> </ul>
Dr. Vineet Banga, Sr. Specialist (Pathology)	<ul> <li>HOD(Pathology)</li> <li>I/C Blood Storage Centre</li> <li>I/C ICTC</li> <li>Chairperson, Hospital Infection Control Committee</li> <li>Member : Risk/Incident Management Committee</li> <li>Chairperson : Supply Inspection/Verification Committee</li> <li>Member: Hospital Quality Committee</li> <li>Member : BMWM Committee</li> <li>Member : Sexual Harassment of Women at Workplace Committee</li> </ul>
Dr. Ritu Arora, Sr. Specialist (Anaesthesia)	<ul> <li>H.O.D (Anaesthesia)</li> <li>I/C Main O.T</li> <li>Member, Hospital Infection Control Committe Member : Risk/Incident Management Committee</li> </ul>

Dr. Prem Chaudhary, Sr. Specialist (Medicine)	<ul> <li>Nodal Officer : Sunday Geriatric Clinic/Afternoon Sr. Citizen Clinic (Tues/Friday)</li> <li>Nodal Officer(Infectious Diseases)</li> <li>Nodal Officer (H1N1)</li> </ul>
Dr. Harsh Gupta, Sr. Specialist (Paeds)	<ul> <li>HOD(Paeds)</li> <li>Member Secretary Child Labour Rescue Committee</li> <li>Nodal Officer, Pulse Polio Programme</li> <li>Nodal Officer : MusQan</li> <li>Link Officer Incharge : Ward I</li> <li>Link Officer – Immunization programme</li> </ul>
Dr. Jitendra Bahl, Sr. Specialist (Paeds.)	<ul> <li>Incharge Ward I</li> <li>Nodal Officer : Polio Immunization for International Travel</li> <li>Adolescent Health</li> <li>Nodal Officer : Post Exposure Prophylaxis for Needle Prick Injury</li> <li>Member, Purchase Committee</li> <li>Link Officer, Nursery</li> <li>Link Officer : HOD Dental</li> <li>Nodal Officer : Grievance Redressal</li> </ul>
Dr. Jyoti Shukla HOD(Eye)	<ul> <li>HOD(Ophthalmology)</li> <li>Member : Risk/Incident Management Committee</li> <li>Chairperson : Supply Inspection/Verification Committee</li> <li>Member, Condemnation Committee</li> <li>Member, Academic Committee</li> <li>Member, Incident Reporting Committee</li> <li>Member, Therapeutic Committee</li> </ul>
Dr. Sanjay Prakash, Specialist (ENT)	> HOD(ENT)
Dr. Sanjeev Tuteja Specialist, Anaesthesia	<ul> <li>Incharge of Committee for shortlisting and approval of items on GeM (for General Surgical items)</li> <li>Incharge : Emergency OT &amp; Gas Plant</li> <li>Purchase Officer</li> </ul>
Dr. Hirdesh Kumar, CMO/ DMS(ED))	<ul> <li>DMS(Emergency Department)</li> <li>Nodal Officer (Anti-Tobacco – No Smoking)</li> <li>Member: Hospital Quality Committee</li> <li>Member : BMWM Committee</li> <li>Nodal Officer : Integrated Road Accident Database (i-RAD)</li> </ul>

	Nodal Officer : Condemnation
	<ul> <li>Nodal Officer : Good Samaritan Scheme)/Fire Safety/ Helpdesk</li> </ul>
	<ul> <li>Chairperson, R&amp;M</li> </ul>
	Staff Surgeon Medical Board
	Nodal Officer : EWS, DAK
	Nodal Officer : Amarnath Yatra//VBD/ Railway Concession Certificate
Dr. Biswajit Das,	<ul> <li>Nodal Officer : Communicable &amp; Non-communicable diseases</li> </ul>
CMO (Medicine)	To coordinate the activities under National Programme on Climate
	Change and Human Health (NPCCHH)
	<ul> <li>Nodal Officer (Anti Rabies)</li> </ul>
	<ul> <li>Link Nodal Officer (DGEHS)</li> </ul>
	<ul> <li>Nodal Officer, Outsource Services</li> <li>Fire Officer</li> </ul>
	<ul> <li>Fire Officer</li> <li>I/C (Surgical Store)</li> </ul>
Dr. Inshand Harris SMO	<ul> <li>Supervisor : Task Force</li> </ul>
Dr. Irshaad Hussain, SMO	<ul> <li>Member : Supply Inspection/Verification</li> </ul>
	Committee
	<ul> <li>Member Secretary: Hospital Quality Committee</li> </ul>
	<ul> <li>Member : BMWM Committee</li> </ul>
	I/C : OPD & IPD Registration
	Quality Nodal Incharge of IPD
	➢ Nodal Officer : AEFI
	Link Officer : DAK, EWS, Amarnath Yatra
	Member, SDF/ARV Verification Committee Link Officier (COVID 10)
Dr. Mamta Yadav, SMO	<ul> <li>Link Officer (COVID-19)</li> <li>Member : Supply Inspection/Verification</li> </ul>
	Committee
	$\rightarrow$ I/C : Pharmacy
	Nodal Officer : E-Sanjeevani/Social-Religious Community
Dr. Dishal Aggarwal	<ul> <li>Acting HOD, Radiology Department</li> </ul>
Medical Officer	Link Officer : Eye Department
	Link Officer : OPD/IPD Registration
	MO I/C U-Win Updation & Medicine Store
	Hand of Donartmont (Dontal)
Dr. Shalini Bansal,	<ul> <li>Head of Department (Dental)</li> <li>Nodal Officer : Online Patient Feedback</li> </ul>
CAS (Dental)	<ul> <li>Nodal Officer (Computerization &amp; IT)</li> </ul>
	<ul> <li>Nodal Officer (Conference Hall) &amp; Assistant Chief Security Officer</li> </ul>
	<ul> <li>Nodal Officer (Hotel Accommodation)</li> </ul>
	<ul> <li>Nodal Officer (HMIS)/National Oral Health Programme(NOHP)</li> </ul>
	Nodal Officer : AIDS Complaint Cell
	<ul> <li>Nodal Officer : Tobacco Cessation Centre</li> </ul>
	➢ Nodal Officer : ABDM

	<ul> <li>Link Nodal Officer BMW</li> </ul>
Dr. Roopan Ram Meena, MO	> HOD (Ortho)
Dr. Renu Manchanda,	Nodal Officer EWS/DAK
CMO(SAG)	<ul> <li>Nodal Officer EWS/DAK</li> <li>Nodal Officer (NQAS/Kayakalp)</li> <li>Nodal Officer : PSS (OPD/IPD)</li> <li>Prescription Audit &amp; Employee Satisfaction Survey</li> <li>Nodal Officer : Library &amp; Meditation</li> </ul>
Dr. Neha Jain, Medical Officer	<ul> <li>Nodal Officer (E-Waste)</li> <li>Nodal Officer (Covid-19 Vaccination) National Viral Hepatitis Control Program (NVHCP)</li> <li>Link Officer Incharge (R&amp;M)</li> </ul>
Dr. Anil Kr. Thakur, Medical Officer	<ul> <li>Incharge Immunization</li> </ul>