Self appraisal report for Year (2022-23)

Auditor Agency: Aseem Kumar Goyal

Ministry Name: UT of Delhi

Department Name:

Public Authority Name: Acharayashree Bhikshu Government Hospital

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and o	duties[Section	n 4(1)(b)(i)]				
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://asbh.d elhi.gov.in/	Fully Met	1.28	OK
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://asbh.d elhi.gov.in/	Fully Met	1.28	OK
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://asbh.d elhi.gov.in/	Fully Met	1.28	OK
1.1.4	Function and duties	Fully Met	1.28	1.28	https://asbh.d elhi.gov.in/	Fully Met	1.28	OK
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://asbh.d elhi.gov.in/	Not Met	0	OK
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://asbh.d elhi.gov.in/	Fully Met	1.28	ОК
1.2	Power and duties of its officers and employee	s[Section 4(1) (b)(ii)]					
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://asbh.d elhi.gov.in/	Partially Met	0.77	OK
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	https://asbh.d elhi.gov.in/	Partially Met	0.77	OK

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	https://asbh.d elhi.gov.in/	Fully Met	1.54	OK
1.2.4	Exercised	Fully Met	1.54	1.54	https://asbh.d elhi.gov.in/	Fully Met	1.54	OK
1.2.5	Work allocation	Fully Met	1.54	1.54	https://asbh.d elhi.gov.in/	Partially Met	0.77	OK
1.3	Procedure followed in decision making proce	ss [Section 4	(1)(b)(iii)	1				
1.3.1	Process of decision making Identify key decision making points		1.54	1.54	https://asbh.d elhi.gov.in/	Fully Met	1.54	OK
1.3.2	Final decision making authority	Partially Met	1.54	0.77	https://asbh.d elhi.gov.in/	Fully Met	1.54	OK
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://asbh.d elhi.gov.in/	Not Met	0	OK
1.3.4	Time limit for taking a decisions, if any	Partially Met	1.54	0.77	https://asbh.d elhi.gov.in/	Not Met	0	OK
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	https://asbh.d elhi.gov.in/	Not Met	0	OK
1.4	Norms for discharge of functions[Section 4(1)	(b)(iv)]						
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://asbh.d elhi.gov.in/	Fully Met	1.54	ОК
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://asbh.d elhi.gov.in/	Fully Met	1.54	ОК
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://asbh.d elhi.gov.in/	Not Met	0	ОК
1.4.4	Time-limit for achieving the targets	Partially Met	1.54	0.77	https://asbh.d elhi.gov.in/	Not Met	0	ОК
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	https://asbh.d elhi.gov.in/	Not Met	0	ОК
1.5	Rules, regulations, instructions manual and re	ecords for dis	chargin	g function	s[Section 4(1)	(b)(v)]		
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92		Partially Met	0.96	OK
1.5.2	List of Rules, regulations, instructions manuals	Fully Met	1.92	1.92	https://asbh.d	Not Met	0	OK

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	and records.				elhi.gov.in/			
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	https://asbh.d elhi.gov.in/	Not Met	0	OK
1.5.4	Transfer policy and transfer orders	Not Applical	ole0	0	empty	Not Applicable	e0	OK
1.6	Categories of documents held by the authority	under its o	ontrol[Se	ection 4(1)((b) (vi)]			
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://asbh.d elhi.gov.in/	Fully Met	3.85	OK
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://asbh.d elhi.gov.in/	Fully Met	3.85	OK
1.7	Boards, Councils, Committees and other Bodi	es constitut	ed as pai	rt of the Pu	iblic Authority	[Section 4(1)	(b)(viii)]	·
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://asbh.d elhi.gov.in/	_	0.96	OK
1.7.2	Composition	Fully Met	0.96	0.96	https://asbh.d elhi.gov.in/	Fully Met	0.96	OK
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://asbh.d elhi.gov.in/	Fully Met	0.96	OK
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://asbh.d elhi.gov.in/	Fully Met	0.96	OK
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://asbh.d elhi.gov.in/	Fully Met	0.96	OK
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	https://asbh.d elhi.gov.in/	Fully Met	0.96	OK
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	https://asbh.d elhi.gov.in/	Fully Met	0.96	OK
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	https://asbh.d elhi.gov.in/	Partially Met	0.48	OK
1.8	Directory of officers and employees[Section 4	(1) (b) (ix)]						
1.8.1	Name and designation	Fully Met	3.85	3.85	https://asbh.d elhi.gov.in/	Not Met	0	OK
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://asbh.d elhi.gov.in/	Partially Met	1.93	OK
1.9	Monthly Remuneration received by officers &	employees	including	system of	compensatio	n[Section 4(1)	(b) (x)]	

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks		Auditor Marks	Auditor Remarks/URL
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://asbh.d elhi.gov.in/	Not Met	0	OK
1.9.2	System of compensation as provided in its regulations	Not Applicable	0	0	empty	Not Met	0	OK
1.10	Name, designation and other particulars of pu	blic information	on offic	ers[Sectio	n 4(1) (b) (xvi)]		
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	https://asbh.d elhi.gov.in/	Not Met	0	OK
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://asbh.d elhi.gov.in/	Partially Met	1.93	OK
1.11	No. Of employees against whom Disciplinary	action has bee	n prop	osed/ take	n(Section 4(2))		
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Not Applicable	0	0	empty	Not Applicable	0	OK
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Not Applicable	0	0	empty	Not Applicable	0	OK
1.12	Programmes to advance understanding of RT	(Section 26)						
1.12.1	Educational programmes	Fully Met	1.92	1.92	https://asbh.d elhi.gov.in/	Partially Met	0.96	OK
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	https://asbh.d elhi.gov.in/	Not Met	0	OK
1.12.3	Training of CPIO/APIO	Partially Met	1.92	0.96	https://asbh.d elhi.gov.in/	Partially Met	0.96	OK
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Not Applicable	0	0	empty	Not Applicable	0	OK
1.13	Transfer policy and transfer orders[F No. 1/6/2	011- IR dt. 15	4.2013					
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Not Applicable	e0	0	empty	Not Applicable	0	OK
Total	·		77	74		81	40	
2	Budget and Programme							
2.1	Budget allocated to each agency including all 4(1)(b)(xi)]	plans, propos	sed exp	enditure a	nd reports on	disbursement	s made e	etc.[Section

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks		Auditor Marks	Auditor Remarks/URL
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://asbh.d elhi.gov.in/	Not Met	0	OK
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://asbh.d elhi.gov.in/	Not Met	0	OK
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://asbh.d elhi.gov.in/	Not Met	0	OK
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://asbh.d elhi.gov.in/	Not Met	0	OK
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://asbh.d elhi.gov.in/	Not Met	0	OK
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR	dt. 11.9.2012)					
2.2.1	Budget	Not Applicable	e0	0	empty	Not Applicable	: 0	OK
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Not Applicable	eU	0	empty	Not Applicable	90	OK
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Not Applicable	e0	0	empty	Not Applicable	eO	OK
2.3	Manner of execution of subsidy programme [S	Section 4(i)(b)	(xii)]					
2.3.1	Name of the programme of activity	Not Applicable	e0	0	empty	Not Applicable	0	OK
2.3.2	Objective of the programme	Not Applicable		0	empty	Not Applicable		OK
2.3.3	Procedure to avail benefits	Not Applicable		0	empty	Not Applicable		OK
2.3.4	Duration of the programme/ scheme	Not Applicable	e0	0	empty	Not Applicable	0	OK

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks		Auditor Marks	Auditor Remarks/URL
2.3.5	Physical and financial targets of the programme	Not Applicable	e0	0	empty	Not Applicable	0	OK
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable		0	empty	Not Applicable		OK
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	e0	0	empty	Not Applicable	0:	OK
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	e0	0	empty	Not Applicable	0	OK
2.4	Discretionary and non-discretionary grants [F	. No. 1/6/2011	-IR dt. 1	5.04.2013]				
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institution	Not Applicables	e0	0	empty	Not Applicable	0	OK
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	e0	0	empty	Not Applicable	0	OK
2.5	Particulars of recipients of concessions, pern	nits of authori	zations	granted by	the public au	thority[Sectio	n 4(1) (b)	(xiii)]
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	e0	0	empty	Not Applicable	0	OK
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	e0	0	empty	Not Applicable	0	OK
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.:	2013]						
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.		e0	0	empty	Not Applicable	0	OK
Total			50	50		50	0	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultat	on with or rep	presenta	ation by the	e members of	the public in r	elation to	the
	formulation of policy or implementation there	of [Section 4	(1)(b)(vi	i)] [F No 1/				
3.1.1	Relevant Acts, Rules, Forms and other	Fully Met	12.5	12.50	https://asbh.d	Not Met	0	OK
	documents which are normally accessed by citizens				elhi.gov.in/			
3.1.2	Arrangements for consultation with or	Fully Met	12.5	12.50	https://asbh.d	Not Met	0	OK

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks		Auditor Marks	Auditor Remarks/URL
	representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants				elhi.gov.in/			
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	• 0	0	empty	Not Applicable	0	OK
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	OK
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	OK
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	e0	0	empty	Not Applicable	0	OK
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	e0	0	empty	Not Applicable	0	OK
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	• 0	0	empty	Not Applicable	0	ОК
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	OK
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	OK
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	• 0	0	empty	Not Applicable	0	OK
3.2	Are the details of policies / decisions, which a	ffect public, ir	formed	to them[S	Section 4(1) (c)1		
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive	Fully Met	16.67	16.67	https://asbh.d elhi.gov.in/		0	ОК

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks		Auditor Marks	Auditor Remarks/URL
	 Policy decisions/ legislations taken in the previous one year 							
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Fully Met	16.67	16.67	https://asbh.d elhi.gov.in/	Not Met	0	OK
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Fully Met	16.67	16.67	https://asbh.d elhi.gov.in/		0	OK
3.3	Dissemination of information widely and in su	ch form and n	nanner	which is e	asily accessib	le to the publi	c [Section	on 4(3)]
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://asbh.d elhi.gov.in/	Fully Met	50.00	OK
3.4	Form of accessibility of information manual/ h	andbook[Sect	ion 4(1)(b)]				
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	https://asbh.d elhi.gov.in/	Not Met	0	OK
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	Yes	Not Met	0	OK
3.5	Whether information manual/ handbook availa	ble free of co	st or no	t [Section	4(1)(b)]			
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	Treatment & medicine	Not Met	0	OK
3.5.2	List of materials available At a reasonable cost of the medium	Not Applicable	0	0	empty	Not Applicable	0	OK
Total			200	200		200	50	
4	E-Governance							
4.1	Language in which Information Manual/Handb	ook Available	[F No.	1/6/2011-IF	R dt. 15.4.2013]		
4.1.1	English	Fully Met	14.29	14.29	available	Not Met	0	OK
4.1.2	Vernacular/ Local Language	Not Applicable	0	0	empty	Not Met	0	OK
4.2	When was the information Manual/Handbook I	ast updated?	F No. 1	/6/2011-IR	dt 15.4.2013]			
4.2.1		Fully Met	28.57	28.57	2017	Not Met	0	OK
4.3	Information available in electronic form[Section	on 4(1)(b)(xiv)]						

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks		Auditor Marks	Auditor Remarks/URL
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://asbh.d elhi.gov.in/	Fully Met	9.52	OK
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://asbh.d elhi.gov.in/	Partially Met	4.76	OK
4.3.3	Location where available	Fully Met	9.52	9.52	https://asbh.d elhi.gov.in/	Fully Met	9.52	OK
4.4	Particulars of facilities available to citizen for	obtaining info	rmatio	n[Section 4	(1)(b)(xv)]			
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	https://asbh.d elhi.gov.in/	Partially Met	3.57	OK
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://asbh.d elhi.gov.in/	Partially Met	3.57	OK
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://asbh.d elhi.gov.in/	Partially Met	3.57	OK
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	https://asbh.d elhi.gov.in/	Partially Met	3.57	OK
4.5	Such other information as may be prescribed	under Section	4(i) (b	(xvii)				
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	https://asbh.d elhi.gov.in/	Partially Met	1.79	OK
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	https://asbh.d elhi.gov.in/	Fully Met	3.57	OK
4.5.3	List of completed schemes/ projects/ Programmes	Not Applicable	e0	0	empty	Not Applicable	0	OK
4.5.4	List of schemes/ projects/ programme underway	Not Applicable	e0	0	empty	Not Applicable	0	OK
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Not Applicable	e0	0	empty	Not Applicable	0	ОК
4.5.6	Annual Report	Fully Met	3.57	3.57	https://asbh.d elhi.gov.in/	Not Met	0	OK
4.5.7	Frequently Asked Question (FAQs)	Not Met	3.57	0	empty	Not Met	0	OK
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance	Fully Met	3.57	3.57	https://asbh.d elhi.gov.in/	Not Met	0	ОК

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
	against the benchmarks set in the Citizen's Charter							
4.6	Receipt & Disposal of RTI applications & appe	als [F.No 1/6/2	2011-IR	dt. 15.04.2	_			
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	Mail & post	Fully Met	14.29	OK
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	Mail & Post	Fully Met	14.29	OK
4.7	Replies to questions asked in the parliament[S	Section 4(1)(d)	(2)]					
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	via mail	Partially Met	14.29	OK
Total			175	171		189	86	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed	[F.No. 1/2/201	6-IR dt.	17.8.2016,	F No. 1/6/201	1-IR dt. 15.4.20	013]	
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://asbh.d elhi.gov.in/	Not Met	0	OK
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out, (b) Report of the audit carried out	Not Met	20	0	empty	Not Met	0	OK
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment, (b) Name & Designation of the officers	Fully Met	20	20.00	https://asbh.d elhi.gov.in/	Partially Met	10.00	OK
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Applicable	0	0	empty	Not Applicable	0	OK
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Applicable	0	0	empty	Not Applicable	•0	OK
Total			60	40		60	10	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have	e minimum re	sort to	use of RT	I Act to obtain	information		
6.1.1	-	Partially Met		12.50	Yes		12.50	OK

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	information			iviaik		Calegory	IVIAINS	IXemarks/OIXL
6.2	Guidelines for Indian Government Websites Secretariat Manual of Office Procedures (CS Personnel, Publ	•	•		•			
6.2.1	Whether STQC certification obtained and its validity	Not Met	12.5	0	empty	Not Met	0	OK
6.2.2	Does the website show the certificate on the Website?	Not Met	12.5	0	empty	Not Met	0	OK
Total			50	13		50	13	
Grand	Total		612	548		630	198	