

WORK ALLOCATION

Updated on 25.03.2026

Name	Designation	Charge given as Nodal Officer	Link Nodal Officer	Committee
Dr. Uma K.	Medical Superintendent/ CMO(SAG)	Overall supervision of the Hospital and the Subordinate staff		Chairperson: Outreach Programme Committee Chairperson : Hospital Quality Committee Chairperson : BMW Committee Chairperson : Media Cell
Dr. B.B. Prasad	HOO	HOO/Vig. Officer,, PWD (Civil/Elect./ Hort.) /New Bldg. Block/ Polyclinic /CM Helpline (PGMS-1031) /e-HRMS (Sparrow), Mission-23, Project Director for Hospital Project at Madipur, PGMS (Online), L.O.- Grievance Cell/ Aadhar Based Biometric Attendance/e-HRMS, Nodal Officer for matters related to Delhi Legislative Assembly & Parliament		Incident Reporting Committee, Risk/Incident Management Committee
Dr. Hirdesh Kumar	DMS(ED)	Nodal Officer Integrated Road Accident Database (i-RAD), Good Samaritan Scheme/ Fire Safety/ Helpdesk /Anti-Tobacco – smoking/ Incharge (ED) Regn. Nodal Officer(MedLEaPR), Litigation, Estate Officer & Incharge (R&M), Nodal Officer (DLSLA)	Link Nodal Officer Disaster Management	Hospital Quality Committee, BMWM Committee, Surgical Store Inspection Committee
Dr. Sushma Sinha	HOD(O&G)/ Sr. Specialist (Gr.I)	Nodal Officer (LAQSHYA), Incharge RCH & Labour Room		Sexual Harassment of Women at Workplace Committee, Hospital Quality, Purchase, BMWM, Risk/Management Incident Committee, Infection Control
Dr. Anju Gupta	HOD(Surgery)	Nodal Officer, NSU/ District Residency Scheme-RML, Staff Welfare Officer		O.T Management Committee, Infection Control, Risk/Incident Management, Incident Reporting, Hospital Quality, BMWM
Dr. N. Uma	HOD(Medicine)	Nodal Officer (COVID-19), I/C(Ward-II), I/C (IEC Campaign on COVID appropriate behaviour)		Purchase Committee, Risk/Incident Management Committee, Supply Inspection/Verification Committee & Gem Committee for Drugs, Medical Audit

				Committee, Academic Committee for CME/Conference & BMW Committee
Dr. Vineet Banga	HOD(Pathology)	Incharge, Blood Storage & ICTC, Incharge MRD Department, Nodal Officer-IDSP Microbiologist, Nodal Officer (ntegrated Public Health Laboratories(IPHL)		Hospital Infection Control Committee, Risk/Incident Management Committee, Supply Inspection/Verification Committee, Hospital Quality Committee, BMW & Sexual Harassment of Women at Workplace Committee
Dr. Ritu Arora	HOD(Anaesthesia)	Incharge Main OT		Hospital Infection Control Committee, Risk/Incident Management Committee
Dr. Jyoti Shukla	HOD(Eye)	Chairperson/Nodal Officer (Condemnation), Incharge (Outsource) & Chairperson (CUG Committee)		Risk/Incident Management Committee, Supply Inspection/Verification Committee, Academic Committee, Incident Reporting Committee, Therapeutic Committee
Dr. Puja Mehta	HOD(Skin)/ Sr. Specialist (Gr.I)	Nodal Officer (BMW), National Leprosy Eradication Programme, Incharge (Injection Room), Incharge (OPD), Nodal Officer, DSRC(Designated Sexually Transmitted Infections/ Reproductive Tract Infections Clinics), Acting HOD(Radiology) Department		Surgical Store Inspection Committee, Condemnation Committee, R&M Committee
Dr. Shruti Tandon	HOD(ENT)			Gem Committee Member for Surgical items
Dr. Roopan Ram Meena	HOD(Ortho)	Nodal Officer for Railway Concession, Nodal Officer (UDID) Unique Disability ID		Chairperson of Disability Board Committee
Dr. Shalini Bansal	HOD(Dental)	Nodal Officer : Online Patient Feedback, Computerization & IT, Conference Hall, Cyber Security (Assistant Chief Security Officer), Hotel Accommodation, HMIS, National Oral Health Programme(NOHP), AIDS Complaint Cell, Tobacco Cessation Centre, ABDM, PM-JAY, NIC		
Dr. Harsh Gupta	HOD(Paeds)	Pulse Polio Program & MusQan	Link Officer (Incharge-I) & Immunization Programme	Child Labour Rescue Committee
Dr. Neha Jain	Medical Officer	Nodal Officer (E-Waste), Covid-19 Vaccination Nodal Officer (E-Sanjeevani)	Link Officer Incharge R&M and Link Incharge Pharmacy	Surgical Store Inspection Committee

Dr. Prem Chaudhary	Sr. Specialist (Medicine)	Nodal Officer : Sunday Geriatric Clinic/Afternoon Sr. Citizen Clinic (Tues/Friday) NPHCE, Infectious Diseases & h1N1		Chairperson, Death Audit Committee
Dr. Jitendra Bahl	Sr. Specialist(Paeds)	Nodal Officer : Polio Immunization for International Travel, Adolescent Health, Post Exposure Prophylaxis for Needle Prick Injury	Link Officer Nursery	Sexual Harassment of Women At Workplace Committee
Dr. Irshad Hussain	SMO	Nodal Officer, DGEHS, Incharge (Medicine Store), Nodal Officer : AEFI, I/C : OPD & IPD Registration, Quality Nodal Incharge of IPD, Transferred to Medicine Department for opening of Chest Clinic w.e.f. 01.09.2025 and Nodal Officer (Chest Clinic)	Link Incharge of CT Branch, Link Nodal Officer (DAK & EWS), Link Nodal Officer (Amarnath Yatra), Link I/c Surgical Store, Link Nodal Officer (PM-JAY), Link Incharge (Outsource), Link Nodal Officer (NVHCP), Link Incharge (CUG Committee)	Hospital Quality Committee, BMWM Committee
Dr. Biswajit Das	CMO(NFSG)	PIO (RTI), Staff Surgeon Medical Board, Nodal Officer : Amarnath Yatra, Public Grievance Redressal Officer (PGRO), LG Listening & CPGRAMs; Vector Borne Diseases(VBD), Nodal Officer (Anti Rabies), National Programme on Climate Change and Human Health (NPCCHH), Non-communicable diseases, Nodal Officer National Viral Hepatitis Control Program (NVHCP)	Link Incharge Skin Department, Link Nodal Officer (Chest Clinic)	Medical Audit Committee & Medical Store Inspection
Dr. Sanjeev Tuteja	Sr. Specialist (Anaes.) Gr.I	Purchase Officer, Incharge- Emergency O.T. & Gas Plant, Nodal Officer(Oxygen), Nodal Officer(NQAS for Main OT)	Link Nodal Officer (DGEHS), Link Incharge Caretaking	Chairman, R&M Committee,
Dr. Mamta Yadav	S.M.O.	Incharge Pharmacy, Nodal Officer (DAK & EWS)	Link Nodal Officer(VBD)	SDF/ARV Verification Committee
Dr. Shruti Tandon	Specialist (Gr.III)	HOD(ENT		GeM Surgical Committee Member
Dr. Renuka Walia	CAS(Dental)	Nodal Officer (NQAS/Kayakalp)/ PSS (OPD/IPD) & Prescription Audit & Employee Satisfaction Survey, Incharge of Caretaking	Link Purchase Officer	
Dr. Anil Kr. Thakur	Medical Officer	Nodal Officer(U-Win), Nodal Officer/Incharge		

		Immunization		
Dr. Mitesh Karothiya	Medical Officer	Nodal Officer Disaster Management	Link Incharge of DMS(ED) & Link Nodal Officer (NPCCHH), Link Nodal Officer (DLSLA)	
Dr. Govind Madhav	Specialist (Gr.III)	Incharge (Surgical Store)	Link Staff Surgeon (Medical Board), Link Incharge(Medicine Store)	R&M Committee
Dr. Prabhat Kumar	Medical Officer	Special Grievance Officer(PwD)	Link Emergency Department Link Officer NPCCHH	
Dr. Rajneesh Dagar	Medical Officer		Link Nodal Officer(IT)	